**DO NOT SCORE LETTER**

[Campus Administrator]

Re: [Student Name]

[Date of STAAR Exam] STAAR Administration – [Subject of STAAR Exam]

Dear \_\_\_\_\_\_\_\_:

I previously informed you that I was exercising my parental rights under the Texas Education Code Ch. 26 and the U.S. Constitution to remove my [son/daughter/children] from participation in the assessment instruments created by the TEA for purposes of conducting a standardized assessment of academic readiness. My child is assessed by classroom tests and final examinations, and I have complete confidence in the faculty of [Name of School] School to appropriately evaluate my daughter using those individualized testing instruments.

You have informed me that if my [son/daughter/children] is present in school, [he/she] will be “subject to” STAAR assessment and if [he/she] refuses to complete the assessment, [his/her] assessment instrument will be marked S for Score, and thereafter processed and entered into [his/her] records based on the blank answer form.

I understand that [Name of School District] ISD is required by the TEA to mark [his/her] assessment instrument as S. Since this code generates a score and produces data indicating a student was actually assessed, I believe that the use of the “S” code constitutes the falsification of a government record (*see* Tex. Penal Code § 37.10 (1)), which constitutes a third degree felony if the document in question is a school record. I expect that the school district will accurately record the circumstances surrounded my child’s refusal to participate in the state assessment system. I further reserve the right under FERPA to demand deletion of any inaccurate reports or the placement of a corrective statement.

If you have any questions regarding this matter, please respond in writing to me at this address: [E-mail or mailing address].

Sincerely,

[Parent Name]